

Checklist for Completing the Governor's School Registration Forms

Directions for Accessing and Completing Forms

1. Download and complete the forms electronically
2. Upload all forms to this link: https://virginiatech.qualtrics.com/jfe/form/SV_cv8AjoMoTNevzzT

Prior to completing forms student needs to complete:

- _____ 1. Online Interest Survey (emailed to each student individually)

The following items need to be read:

- _____ 1. Student and Parent/Guardian Handbook
(https://www.alce.vt.edu/content/dam/alce_vt_edu/governors-ag-school/Ag-handbook62819.pdf)
- _____ 2. Acceptable Use of Information Systems Guidelines (<https://vt.edu/acceptable-use.html>)

The following items need to be paid online:

- _____ 1. Activity Fee of \$185 – <https://tinyurl.com/VCE-GSA2019> (due June 22nd). Contact the Program Director for a request of full or partial relief from student activity fee due to financial difficulty (requires documentation)
- _____ 2. Tickets for Awards Banquet, July 19th, 6:30 PM – <https://tinyurl.com/VCE-GSA-2019Banquet> (due July 15th)

The following forms need to be uploaded per instructions above.

- _____ 1. Parent/Guardian and Student Acknowledgement Form
- _____ 2. Student Information Sheet
(includes copy of picture ID & a copy of insurance card - both front and back)
- _____ 3. Fieldtrip Permission Form
- _____ 4. Supervision Release Form
- _____ 5. Public Relations and Student-Created Work Consent Form
- _____ 6. Photo Release Form
- _____ 7. Parent/Guardian Waiver of Liability
- _____ 8. Authorization for Administering Prescription Medication
- _____ 9. Medical Consent and Information Form
- _____ 10. Montgomery Regional Hospital Admission Information
- _____ 11. Permission for Medical Treatment and Release of Medical Record Information
- _____ 12. Permission to use Student Assignments
- _____ 13. Religious Services Information (if needed)
- _____ 14. Pick-Up Release Form (if needed)

Note that use of the Qualtrics online survey platform and DestinyOne online payment methods through Virginia Tech are both secure sights and your information is protected.